

CURRICULUM VITAE – CATHERINE BAKER

PERSONAL DETAILS

- NATIONALITY British
- LANGUAGES Spanish and Portuguese (both fluent); French; Italian
- INTERESTS Travel, Cultures, Languages, Music, Reading, Food, Film

QUALIFICATIONS

- October 2006 **University of Manchester, UK**
Masters of Education in ELT (distance study with modules on Listening/Speaking Skills, Assessment, CALL, Classroom Research, and Intercultural Communication)
- December 1985 **University of Essex, UK**
Postgraduate Certificate in Applied Linguistics and the Teaching of English (Option ESP)
- 1971-1975 **University of Leeds, UK**
BA (Hons) Spanish, with Portuguese

CAREER SUMMARY

Experienced teacher of Academic and General English in Higher Education Institutions and Language schools in Oman, UK, Portugal, Spain, and Mexico. Lecturer in Intercultural Communication, Business Ethics, and Business Writing. Teacher trainer for Spanish teachers in Portugal. Exam preparation for IELTS and University of Cambridge English Language Examinations. Familiarity with main IT applications and a range of educational technologies, including Smart boards and MS Teams. Passion for working and living in multi-cultural contexts, and speaking other languages.

EMPLOYMENT AND TEACHING EXPERIENCE

- Oct 2012 – present **Modern College of Business and Science, Muscat, Sultanate of Oman**
Lecturer in General Education Department, responsible for materials and syllabus development in Business Writing, Business Ethics, and Intercultural Communication courses; also teaching Academic Writing, Interpersonal Communication, and Aviation English; collaborating on a range of course and research proposals; member of departmental faculty recruitment panel.
- June 2007–Sept 2012 **INTO University of East Anglia, UK**
Teacher on Academic English courses for international students of all levels, from elementary to advanced, preparing for a variety of study programmes (undergraduate and post-graduate) in the UK, US, and in their home countries, tutoring students on academic progress and non-academic issues; teacher on English Language Support Programme for international undergraduate and postgraduate students at the university with materials and syllabus development; IELTS preparation. Also Residential Tutor dealing with international students, responsible for supplementary academic tutoring, pastoral care and social activities.

- Nov 1997-Aug 2006 **Escola Superior de Educação do Instituto Superior Politécnico de Viana do Castelo, Portugal (Teacher Training College)**
 Teacher trainer with responsibility for English Language and Culture and Study Skills in English, on initial teaching degree courses and in-service training in English and Spanish; teaching support for students of English and Business English with Portuguese Open University and those on joint MA Art and Music Education courses with University of Surrey, UK; liaison with in-coming and out-going students on European ERASMUS exchange programme.
- May 1995- July 2006 **Cambridge ESOL Examinations Unit, British Council, Portugal**
 Team Leader for Cambridge ESOL Oral Examinations, responsible for recruitment, training, coordination, and monitoring of Oral Examiners
- Oct 1986-Oct 1997 **Instituto Britânico, Guimarães, Portugal**
 Senior teacher at private language school, with special responsibilities for materials development; Cambridge ESOL Examinations preparation; in-company classes; co-ordination of summer courses and off-site classes; staff recruitment.
- April 1986-June 1986 **UMIST English Language Teaching Centre, Manchester, UK**
 Supply teacher of general English and ESP, Cambridge ESOL Examinations preparation, with multilingual adults and university students
- March 1977-August 1985 **Universidad Veracruzana, Xalapa, Mexico**
 Lecturer on English degree courses in the university's language department, and teacher of general English and EAP at university language centre, with responsibility for materials development and staff recruitment.

PROFESSIONAL DEVELOPMENT

Completion of training courses 'Advanced Online Teaching, and 'Advanced Educational Technology to Enhance Next Generation Learning', Franklin University USA, June 2020

Presentation of paper at 4th International Conference on Language Linguistics, Literature and Translation, February 2020

Attendance at international conferences held by Sultan Qaboos University, University of Nizwa, Qatar University, and Cambridge Assessment English. 2020-2024

COLLEGE RESPONSIBILITIES

Member of Academic Integrity Committee 2023-present, Community Outreach and Community Engagement Committee 2021-2022, and Academic Advising and Student Support Committee 2020-2021; academic advisor; faculty support for student Wellness Club 2014 - present.